

IFB# 6100054139 Highway Support Vehicles

Specification Part 1 IFB# 6100054139

1. PRE-BID CONFERENCE DATA:

Date: October 19, 2021

Time: 1:00 PM to 2:00 PM

Location: Microsoft Teams Phone number 1 267-332-8737, ID number 219633698#

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGZhZjczOWQtNDI3MS00MzhiLWFmMjUtMjIhMmQyNzE0ZDFh%40thread.v2/0?context=%7b%22Tid%22%3a%22418e2841-0128-4dd5-9b6c-47fc5a9a1bde%22%2c%22Oid%22%3a%2256f825a3-fde5-4866-802f-812330f00385%22%7d

- Agenda:

- > The conference will be an opportunity for all interested parties to meet with the Commodity Specialist and go over the bid document for complete understanding.
- > It is requested that all interested parties review and familiarize themselves with the bid document prior to this conference.
- > It is also requested that all attendees prepare initial questions in writing.
- > Please keep in mind that, dependent on the scope of a question, any response at the conference may not be official until a solicitation addendum is uploaded to the Department of General Services' electronic copy of the bid.

2. CONTRACT SCOPE/OVERVIEW: Any Contract resulting from this Bid No. 6100054139 will cover the requirements of The Commonwealth of Pennsylvania for the "Highway Support Vehicles" as cited in the Invitation for Bid (IFB) document.

3. PRICE ADJUSTMENTS

a. Prices established in the Contract shall remain fixed for the first year of the Contract. After the first twelve (12) months, the contract rates may be adjusted based on the following index:

August 2021 Producer Price Index (PPI),

Series ID: WPU14130299

Group: Transportation equipment

Item: Upfitting trucks, complete, produced on purchased chassis

However, Contractor shall not request, and the Department will not entertain, more than one request for a price increase for each subsequent year.

b. Any requests for increases in prices must be supported by substantial, relevant evidence that the costs for the provision of services have increased in an amount that meets or exceeds the value of the requested increase.

c. The Department reserves the exclusive right to approve or deny a requested increase and to determine the amount of the increase. The Department's determination regarding price increases is final, binding on all parties, and not subject to appeal.

d. The Department reserves the right to request price decreases at any time during the term of the Contract if it is found to be in the best interest of the Commonwealth.

e. Requests for increases are required to be made in writing and no later than 60 days before the annual anniversary date of the contract.

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4. **LAST DATE AND TIME FOR SUBMITTING QUESTIONS:** All bid documents should be reviewed, and questions prepared prior to the pre-bid meeting. Questions received after 48 hours prior to the bid due date and time will be answered at the discretion of the Commonwealth.
5. **PICK-UP SITE:** The Contractor must have a site within the confines of the Commonwealth of Pennsylvania for participating Local Public Procurement Units to pick up their vehicle(s), if they choose to pickup rather than have the vehicle(s) delivered.
6. **AWARD:** ALL LOTS WILL BE AWARDED ON A LOT BY LOT BASIS TO THE SINGLE RESPONSIBLE, RESPONSIVE BIDDER PROVIDING LOWEST PRICING PER EACH LOT.
7. **Separate "NO LOAD"** Training will not be included in the calculation for award. These items shall be factory installed or factory authorized options. If not available, no response is required and, in any event, will not be considered in the award calculation.
8. **PRICING OPTIONS:** In order to facilitate the delivery of an In-stock or Pool vehicle in a more expedient manor than ordering a truck built to Specification or to allow for minor changes in specification to meet agency needs, the ordering unit may agree to specification changes up-to and including \$5000.00 as determined based on Dealer invoice. Changes shall be noted on the PO header or line item text and the PO shall reflect the adjusted Price. A copy of the dealer invoice with the applicable items changed, clearly marked shall accompany the vehicle at delivery.
9. **DELIVERY:** The contractor must deliver all units within Two-Hundred Seventy (270) calendar days after receipt of a purchase order, issued against the contract. It shall be assumed by all parties that the contractor received the purchase order on the third business day following the day on the purchase order, unless the contractor provides credible evidence that the order was received on a later date.

Delivery to be in accordance with PCID 1075 and/or PCID 1067 requirements.

10. **ADDITIONAL DELIVERY CHARGES (Participating Local Public Procurement Units ONLY):** Participating Local Public Procurement Units will pick up ordered equipment at the Contractor(s)'s place of business or have the equipment delivered by the Contractor for an additional CHARGE PER VEHICLE of \$500.00.
11. **SHIPPING:** Shall be in accordance with normal industry standards and at FOB Destination terms.
12. **STANDARD WARRANTY:** The price shall include the standard manufacturer's warranty for all products provided if that warranty is greater than warranty required in the attached Terms and Conditions or PCID-1067 or PCID - 1075.

13. **INQUIRIES:**

Direct all inquiries to the following
Ralph Constance (YS4)
Department of General Services
Bureau of Procurement
Forum Place, 6th Floor
555 Walnut Street
Harrisburg, PA 17101-1914
E-Mail: rconstance@pa.gov